

### Program Year 2022 – 2023 Energy Assistance Application Packet Heat Included with Rent

### **Eligibility**

- 1. Household lives within the Seattle City Limits. Zip codes 98106, 98178, 98177, and 98133 are split zip codes and served by two different agencies.
- 2. Household's monthly income must be at or below 150% of the Federal Poverty Line.

Number of Household Members	LIHEAP Average Monthly Income Maximum
1 person	\$1,699
2 people	\$2,289
3 people	\$2,879
4 people	\$3,469

We can assess for 1, 3, or 12 months of income. Eligibility is based on the month prior to the signature date. A 20% deduction is taken on all earned income taxed at the time of payout.

3. Household's heat costs are included in their rent.

### **Required Documents**

- 1. Household Information Form
- 2. Heat Included with Rent Verification form
- 3. Energy Savings Tips form
- 4. Income for all adults 18+ for the month prior to the signature date
- 5. Copies of Social Security cards for ALL household members (at least 1 household member must have a social security number)
- 6. Copy of FULL lease (showing heat is included in rent)
- 7. Proof of current residence if your lease is over one year old, e.g., a recent rent receipt, ledger, or recertification letter

### **How to Apply**

Mail	Drop Off	Email	Online
722 18 <sup>th</sup> Ave Seattle, WA 98122	722 18 <sup>th</sup> Ave Seattle, WA 98122 9AM – 5PM	energyassistance@ byrdbarr.place	https://www.tfaforms.com/ 5011557
	Monday – Friday		

<sup>\*</sup>Please call (206) 812-4940 or email energyassistance@byrdbarr.place with any questions.

Washington State Department of Commerce, Low Income Home Energy Assistance Program (LIHEAP)

			UKMA	TION FORM	(HIF) (7/2016)	
*Agency:	Assistance Provi	ded:		☐ Interested in Wea	therization	File Number:
	■ *Energy Assista			☐ Tribal Member	unenzauon	
	☐ *Crisis - Immine	ent <u>OR</u>			• .	
*County:	☐ *Crisis - No Hea			☐ Received Food A	ssistance	Certification Date:
	Other Emergenc			<ul><li>☐ Heat with rent</li><li>☐ Received EAP la</li></ul>	st program Hoor	
	☐ Conservation Ed					
	SECTION	A: House	hold Coi	ntact & Eligibilit	ty Information	1
*Primary Applicant:						
	(Last Name)			(First Name)		(Middle Initial)
*Residence Address:						
City, State, Zip:						
Mailing Address: (If different)						
City, State, Zip:						
<b>Phone Number:</b>	N	Iessage Pho	ne:		Lived at Resid	lence:
( ) -	(	)	-		Years:	Months:
*Housing Status:	*Housing Type:	ĺ	*Income	e/Benefits:		*Total Number of People in
1 □ Own/buy	1 □ 1-3 Family				ed Income	the Household:
2 □ Subsidized	2 □ 4+ Family					
3 ☐ Rental	3 ☐ Hi-Rise		□ GA		Employed	
4 ☐ Roomer/Boarder	4 ☐ Mobile		□ VA		l Support	*Household's
5 ☐ Temp Housing	5 □ RV		☐ Soc		nployment	<b>Monthly Income:</b>
Cost per Month:	Number of Bedr	ooms:	☐ Mili	itary	r	
\$				J		\$
Target Group #1:	*Primary Heat S	Source:		*Annual Heat C	ost: \$	□ Back Up Heat Cost
☐ Yes ☐ No	1 ☐ Electric		Oil	m . 1 m . c	·	
Target Group #2:	2 🗖 Natural Ga		Wood	Total Energy C	ost: \$	Used Surrogate Data
☐ Yes ☐ No	3 Propane	6 🗆	Coal	*Total Annual E	Electric Costs: S	<b>5</b>
	S	ECTION 1	B: Ener	gy Assistance (E		
Staff:					P.O.#:	
				HOUSEHOLD I		
<b>Payment to Vendor(s):</b>					Direct Pay to	Applicant: \$
#1		Acct. #:				\$
#2		- Acct. #:				<u> </u>
11 2				тот	AL EAP PAID	TO DATE: \$
	SEC'	TION C. C	)ther En	nergency Service		ΤΟ ΒΑΤΕ. Ψ
Staff:		11011 0. 0	ther En	nergency bervie	P.O.#:	
	tem: Repairs 🗆	Vendor #				\$
•	Replacement	Vendor #:				ф
	•					φ
Other Repa	airs & Services:	Vendor #:				
		Vendor #:				<b></b> \$
She	elter Assistance:	Vendor #:				<b>\$</b>
				TOT	AL OES PAID	TO DATE: \$

I certify that I have provided and reviewed all information on each page of this document, and it is accurate to the best of my knowledge. I understand that I may be subject to criminal prosecution if I have knowingly provided false information. I further understand that I may request a Fair Hearing if the provision of the above information is not acted on to determine my eligibility within a reasonable time or if I do not receive benefits for which I feel I am eligible. I give my permission for this agency and Washington State Department of Commerce (COMMERCE) to request/release necessary information that may result in my receiving benefits from this assistance request and from similar and related programs administered by the State of Washington, including food assistance. I also give the above listed heating vendor(s) permission to establish a line of credit, and/or to release my account information to this agency or COMMERCE for current and future data analysis and eligibility determination. If the vendor is Seattle City Light or Seattle Public Utilities, the permission to release customer billing and consumption information is allowed for up to six months from the date of this application. I understand that provision of my social security number is necessary to avoid duplicate energy assistance benefit payments to the same applicant household. I hereby authorize energy program staff to also use my social security number for income verification purposes (including Employment Security Unemployment Insurance and DSHS Food Assistance. I further authorize this agency and COMMERCE to use my personal information within their organizations for the purpose of identifying and reporting unduplicated non-personal applicant data.

*Applicant Signature:	 Date:	
••		

Washington State Department of Commerce, Low Income Home Energy Assistance Program (LIHEAP)

### **Household Member Information Form** (7/2016)

*Last Name		*First Nam	e	MI	*SSN	(required if primary)	*DOB	; / /
*Relation to Primary  Self Spouse Partner Child Other Relative Other Non-Relative	*Gender  Male Female  Ethnicity Hispanic or I Not Hispanic		Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac White Multi-Race Other		der	Education (24 Years or O. 0-8	ED ry	Disabled Yes No  Military Veteran Yes No  Health Insurance Yes No
* Last Name		* First Nan	ne	MI	*SSN	N (required if secondary)	*DOB	
*Relation to Primary  Spouse Partner Child	*Gender □ Male □ Female		Race  American Indian or Alaskan N  Asian  Black or African American	ative		Education (24 Years or O 0-8 9-12 Non-Graduate High School Graduate/G		Disabled ☐ Yes ☐ No
Other Relative Other Non-Relative Secondary Applicant	Ethnicity  Hispanic or I  Not Hispanic		<ul><li>□ Native Hawaiian or Other Pac</li><li>□ White</li><li>□ Multi-Race</li></ul>	fic Islan	der	☐ 12+ Some Post-Seconda☐ 2 or 4 Year College Grad Included in Calculation	ry	Military Veteran  Yes No  Health Insurance
☐ Yes ☐ No			Other	MI	SSN	☐ Yes ☐ No		☐ Yes ☐ No
* Last Name		* First Nan	ne	WII			*DOB	'/
*Relation to Primary  ☐ Spouse ☐ Partner	*Gender  Male Female		Race American Indian or Alaskan N Asian	ative		Education (24 Years or O □ 0-8 □ 9-12 Non-Graduate		Disabled ☐ Yes ☐ No
☐ Child☐ Other Relative☐ Other Non-Relative☐	Ethnicity  Hispanic or I	atino	<ul><li>□ Black or African American</li><li>□ Native Hawaiian or Other Pac</li><li>□ White</li></ul>	fic Islan	der	<ul><li>☐ High School Graduate/G</li><li>☐ 12+ Some Post-Seconda</li><li>☐ 2 or 4 Year College Graduate/G</li></ul>	ry	Military Veteran ☐ Yes ☐ No
	□ Not Hispanic		☐ Multi-Race☐ Other			Included in Calculation ☐ Yes ☐ No		Health Insurance Yes No
* Last Name		* First Nan	ne	MI	SSN		*DOB	<b>;</b> !!
*Relation to Primary ☐ Spouse ☐ Partner	*Gender □ Male □ Female		Race ☐ American Indian or Alaskan N ☐ Asian	ative		Education (24 Years or O		Disabled ☐ Yes ☐ No
☐ Child☐ Other Relative☐ Other Non-Relative☐	Ethnicity  Hispanic or I		☐ Black or African American ☐ Native Hawaiian or Other Pac ☐ White	fic Islan	der	<ul><li>☐ High School Graduate/G</li><li>☐ 12+ Some Post-Seconda</li><li>☐ 2 or 4 Year College Grad</li></ul>	ry	Military Veteran ☐ Yes ☐ No
	☐ Not Hispanic		☐ Multi-Race			Included in Calculation		Health Insurance
* Last Name		or Latino	☐ Multi-Race ☐ Other			Included in Calculation ☐ Yes ☐ No	F	☐ Yes ☐ No
Dust Pune		* First Nan	□ Other	MI	SSN ——		*DOB	☐ Yes ☐ No
*Relation to Primary  Spouse Partner	*Gender  Male Female		Race American Indian or Alaskan N Asian		SSN ——	☐ Yes ☐ No  ———————————————————————————————————	*DOB	☐ Yes ☐ No
*Relation to Primary  ☐ Spouse	☐ Male ☐ Female  Ethnicity	* First Nan	Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac White	ative		☐ Yes ☐ No  Education (24 Years or O ☐ 0-8 ☐ 9-12 Non-Graduate ☐ High School Graduate/G ☐ 12+ Some Post-Seconda ☐ 2 or 4 Year College Grad	*DOB ——/ Ider) EED	☐ Yes ☐ No  3 //  Disabled
*Relation to Primary  Spouse Partner Child Other Relative	☐ Male ☐ Female	* First Nan	Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac	ative		Education (24 Years or O  0-8  9-12 Non-Graduate High School Graduate/G  12+ Some Post-Seconda	*DOB ——/ Ider) EED	☐ Yes ☐ No    Yes ☐ No    Disabled ☐ Yes ☐ No    Military Veteran
*Relation to Primary  Spouse Partner Child Other Relative	☐ Male☐ Female  Ethnicity☐ Hispanic or I	* First Nan	Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac White Multi-Race Other	ative		Education (24 Years or O  0-8  9-12 Non-Graduate High School Graduate/G  12+ Some Post-Seconda 2 or 4 Year College Grad Included in Calculation	*DOB ——/ Ider) EED	Yes   No
*Relation to Primary Spouse Partner Child Other Relative Other Non-Relative  * Last Name  *Relation to Primary Spouse	■ Male ■ Female  Ethnicity ■ Hispanic or I ■ Not Hispanic  *Gender ■ Male	* First Nan atino or Latino	Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac White Multi-Race Other	ative fic Islan	der	Education (24 Years or O  0-8  9-12 Non-Graduate High School Graduate/G  12+ Some Post-Seconda 2 or 4 Year College Grad Included in Calculation	*DOB	Yes   No
*Relation to Primary Spouse Partner Child Other Relative Other Non-Relative  * Last Name  *Relation to Primary	☐ Male☐ Female  Ethnicity☐ Hispanic or I☐ Not Hispanic  *Gender	* First Nan atino or Latino  * First Nan	Race American Indian or Alaskan N Asian Black or African American Native Hawaiian or Other Pac White Multi-Race Other  Race American Indian or Alaskan N	fic Islanding MI	der SSN	□ Yes □ No  Education (24 Years or Ocorotation (24 Years or Ocorotatio	*DOB/ dluate  *DOB/ lder)  EED ry cluate	☐ Yes ☐ No    Disabled ☐ Yes ☐ No    Military Veteran ☐ Yes ☐ No    Health Insurance ☐ Yes ☐ No    Jes ☐ No    Disabled ☐ No

**Note:** All fields designated with an (\*) are required information. SSN's for the primary and secondary applicants are also required.



### **Energy and Money Savings Tips**

Below are a few ideas to help you save money and use less energy

- Unplug electronic devices when not in use or when leaving home
- Consider investing in a power strip to easily turn off multiple devices
- Turn off lights in rooms that aren't being used
- Reduce your refrigerator's temperature (36 to 38 degrees)
- Make sure appliances are turned off after each use
- Consider replacing bulbs with energy efficient lighting (CFL and LED lightbulbs)
- Seal drafts in windows and doors with weather stripping, caulking, or plastic film
- Avoid using space heaters as much as possible, as they are expensive, unsafe, and not the most energy efficient when it comes to heating your entire home
- Vacuum vents and heating baseboards regularly
- Add light colored curtains to windows and keep shades open during the day for sunlight and closed at night to keep warm air in
- Consider installing a water saving shower head
- Lower water heaters thermostat to 120 degrees
- Dust light fixtures regularly
- Take showers, not baths
- Run the dishwasher with full loads only and let dishes air dry
- Lower the thermostat every time you leave the house
- Wash full loads of laundry with cold water, air dry clothes, and clean lint trap
- Raise the heat temperature in your home gradually, since sudden increases will substantially increase your energy usage

Rebates for energy efficient appliances, showerheads, and light bulbs are available. Go online or call your Energy Advisor for more information and how to apply!

**Seattle City Light:** Call (206) 684-3800, email <u>SCLEnergyAdvisor@seattle.gov</u> or go to seattle.gov/light/conserve **Puget Sound Energy:** Call 1-800-562-1482, email <u>EnergyAdvisor@pse.com</u> or go to pse.com/rebates

### I acknowledge that I have read the above Energy Saving Tips.

<mark>Applicant Signa</mark>	<mark>ture:</mark>	<mark>Date:</mark> Email:
OWN YOUR HOME?	replacement, or cleaning? \	nterested in a <u>FREE</u> or <u>LOW-COST</u> furnace repair, We can assist up to \$7,500 for qualifying furnace work, n eligibility criteria & program rules.
	☐ YES ☐ NO Phone: _	Email:





### Heat Included with Rent Verification Form

- → This form is to be completed and signed by a building manger or landlord.
- This form MUST be accompanied by a lease that is 1) less than 12 months old, and 2) shows heating costs is included with rent. If your lease is over 12 months old, we will need a housing document that is dated within the last year such as a recent rent receipt, ledger, recertification letter, or statement from the property manager.

I do hereby declare that	is	s a tenant at:
Client's Full Name	е	
Apartment Name		
Street Address	 Apt #	Zip Code
and has resided there since,		
Month	Year	
The dwelling's primary heat source comes from: $\Box$ Is it stated in the rental agreement, that the payment monthly rent? $\Box$ Yes $\Box$ No	•	Gas cluded in the
Manager/Landlord (Print Name):  Signature:  Date	<del>:</del>	
Telephone Number:		

I certify that the above information is true and accurate to the best of my knowledge.

### Household Income Information Form (All Adults 18+) (Do not include the current month)

Household Member Number #1 (Name)	Month:	Month:	Month:
Notes:	☐ Earned Income	☐ Earned Income	☐ Earned Income
	\$	\$	\$
	\$	\$	\$
	□ No Income	□ No Income	□ No Income
	□ SSA: \$	□ SSA: \$	□ SSA: \$
	□ SSI: \$	□ SSI: \$	□ SSI: \$
	□ <b>GA</b> : \$	□ <b>GA</b> : \$	□ GA: \$
	□ TANF: \$	□ TANF: \$	□ TANF: \$
	□ Other: \$	□ Other: \$	□ Other: \$
Household Member Number #2 (Name)	Month:	Month:	Month:
Notes:	☐ Earned Income	☐ Earned Income	☐ Earned Income
	\$	\$	\$
	\$	\$	\$
	□ No Income	□ No Income	□ No Income
	□ SSA: \$	□ SSA: \$	□ SSA: \$
	□ SSI: \$	□ SSI: \$	□ SSI: \$
	□ GA: \$	□ <b>GA</b> : \$	□ <b>GA</b> : \$
	□ TANF: \$	□ TANF: \$	□ TANF: \$
	□ Other: \$	□ Other: \$	□ Other: \$
Household Member Number #3 (Name)	Month:	Month:	Month:
Notes:	☐ Earned Income	☐ Earned Income	☐ Earned Income
	\$	\$	\$
	\$	\$	\$
	□ No Income	□ No Income	□ No Income
	□ SSA: \$	□ SSA: \$	□ SSA: \$
	□ SSI: \$	□ SSI: \$	□ SSI: \$
	□ <b>GA</b> : \$	□ <b>GA</b> : \$	□ <b>GA</b> : \$
	□ TANF: \$	□ TANF: \$	□ TANF: \$
	□ Other: \$	□ Other: \$	□ Other: \$
TOTAL GROSS:	\$	\$	\$
_		nousehold received in the previou be best of their knowledge as provi	
		EAP Staff Signature:	



### **DECLARATION STATEMENT OF NO INCOME**

Which of the three months p	rior to the s	ignature date did you <b>no</b>	ot receive i	ncome?
□ July 2022		December 2022		May 2023
☐ August 2022		January 2023		June 2023
□ September 2022		February 2023		July 2023
□ October 2022		March 2023		August 2023
		April 2022		
□ November 2022 (REQUIRED) The reason that I		April 2023  me for the month(s) lister	d above is:	
	had no inco	me for the month(s) listed		<mark>ıtilities by:</mark>
(REQUIRED) The reason that I	had no inco	is complete and accurate to	elter, and u	my knowledge.



# ARE YOU INTERESTED IN ANY OF THESE OTHER PROGRAMS WE OFFER?

Please check the boxes for the programs you are interested in. Returning this form does not guarantee assistance. Please visit our website or call us for eligibility requirements and program and application updates.

#### ☐ LIHEAP AIR CONDITIONER PROGRAM (AC)

o Eligible LIHEAP households can apply for a portable air conditioner unit.

### ☐ LIHEAP RENTAL ASSISTANCE PROGRAM (RAP)

 Eligible LIHEAP households with an eviction notice can apply for a grant of up to \$1,500 to pay back due rent.

#### ☐ LIHWAP WATER ASSISTANCE PROGRAM

 Eligible LIHEAP households can apply for a grant of up to \$2,500 to pay back due water and sewer charges from Seattle Public Utilities.

### ☐ LIHEAP FURNACE REPAIR PROGRAM (FRP)

 Eligible LIHEAP households who are homeowners can apply to receive a furnace cleaning, repair, or replacement, up to \$7,500.

## Did you know that you can also apply for the Seattle City Light Utility Discount Program?

Eligible households can enroll in the City of Seattle's Utility Discount Program (UDP), which offers a 60% discount on Seattle City Light bills and a 50% discount on Seattle Public Utilities bills. **Apply directly with Seattle City Light for this program.**