**Title:** Community Resource Navigator

**Supervisor:** Community Engagement Coordinator

**Goal of Position:** To connect clients to additional resources and empower them to be better self-advocates.

**Duties:** To staff the Community Resource Center in a compassionate and professional manner, meeting individually with walk-in clients who need support and additional services outside Centerstone’s scope of service; connecting clients with other local service providers; providing clients with “Next Steps” planning and follow-up. The CRN will act as an ambassador of Centerstone and will attend some meetings and events as an official Centerstone representative.

**Length of Commitment:** Minimum of 3 months

**Estimated hours:** Minimum 4 hours/week

**Schedule:** Weekdays from 8-4

**Worksite:** Centerstone Community Resource Center

**Requirements:**

* Bachelor’s degree or higher in Social Work, or a related degree or equivalent in experience
* Ability to work positively and compassionately with people from a variety of backgrounds, abilities, skill levels, and experiences
* Must have the proper discretion to work with confidential information
* Exceptional interpersonal skills, conflict resolution skills, and problem-solving ability
* Ability to work independently with little direct supervision
* Basic computer and internet skills
* Must pass a Washington State Patrol background check
* Age 18 +

**Desired Qualifications:**

* Previous case management experience
* Knowledge of Seattle area social service agencies
* Multilingual (especially Chinese, Vietnamese, Somali, and Spanish speaking)

**Benefits:** The Community Resource Navigator will gain hands-on experience in individual case management, as well as a deeper understanding of the social services sector in Seattle. The CRN will connect with other nonprofit professionals as an official representative of Centerstone, allowing him/her to grow professionally and personally, and will have access to leadership and development opportunities as a part of Centerstone’s staff. This is an ideal position for graduate students of social work. A letter of recommendation will be provided upon successful completion of the time commitment.